



# AV INFORMATION

The HUB has a large collection of audio-visual equipment, event furnishings, and staffing services to enhance meetings and events held in the HUB. Detailed information, additional items and price estimates can be found on the HUB A/V Rate sheets. Some equipment requires HUB personnel to operate, which entails additional charges. Our team may need to adjust requested equipment based upon availability, but we will work with each client to ensure that they have a successful event experience.

## AUDIO

- Built-in PA for Meeting Rooms: Available in medium and large meeting rooms (see chart for room sizes). For speaking, short videos, and light pre-recorded background music.
- House PA: Built-in system available in major spaces (see chart room sizes). For speaking, short videos, and light pre-recorded background music.
- Advanced PA\*\*: Available in major spaces (see chart for room sizes). Suitable for speech reinforcement, panel discussions, pre-recorded background music, and videos
- Advanced+ PA\*\*: Available in Ballrooms only. Suitable for solo/ensemble performances and live auctions.
- Performance PA\*\*: Available in major spaces (see chart for room sizes). Suitable for concerts and bands.
- Microphones: Both wired and wireless microphones are available, or use with HUB sound systems only.



## LIGHTING

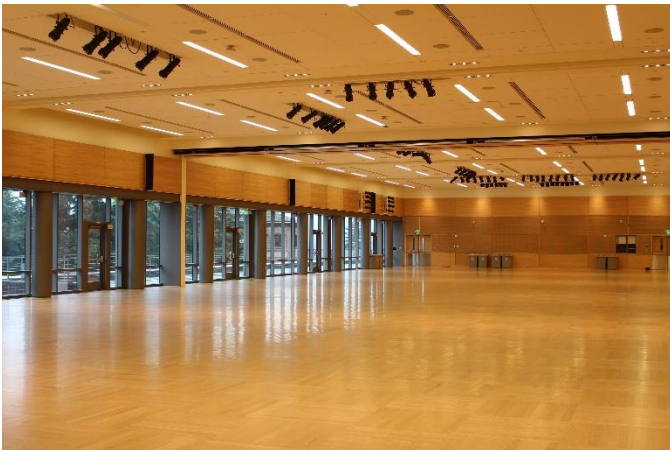
- House Lighting: The basic lighting pre-programmed in the room.
- Advanced Lighting Package: Available in Ballrooms only. Includes all pre-set house lighting plus one custom set.
- Performance Lighting Package\*\*: Available in major spaces (see chart for room sizes). Includes all pre-set lighting plus up to four custom scenes.

### ROOM SIZES

Small Meeting Rooms	238, 307
Medium Meeting Rooms	214, 337, 340
Large Meeting Rooms	145, 250, 332, 334
Major Event Spaces	Lyceum, North Ballroom, South Ballroom, Both Ballrooms

## PROJECTION

- Ballroom & Lyceum Projection: Supports VGA, HDMI.
- Meeting Room Projection: 4K laser projectors that support VGA and HDMI.
- Solstice Pod Projection: Available in small meeting rooms (see chart for room sizes). Enables wireless connectivity for meeting room projection.
- LCD TV: On cart with VGA, HDMI, and composite video connection. Does not include other accessories.
- Image Magnification\*\* (IMAG): Available in Ballrooms only. Magnification only; recording services are not available.



## POWER

- Electrical Closet Access: Access to power closets for extra electrical power in the Ballrooms and Lyceum.
- Power Distribution: Available in major spaces (see chart at end for room sizes) for large scale events requiring large amounts of power. Most commonly used with career fairs and gaming/hackathon events.
- Power Planning: Includes diagramming, planning, and setup.

## PERSONNEL

- Facilities Services Assistant (FSA): Required for all events that take place in major spaces (see chart at end for room sizes), or as assigned.
- Lighting Technician: Required for performance lighting package or as assigned.
- Sound Operator: Required for any advanced, advanced+, and performance PA packages, or as assigned.
- Event Staff: General event staff as assigned.

## MISCELLANEOUS

- Stage Sections: 6'x8' sections available in 2' or 2'8" high. Vinyl or carpeted surface.
- Pipe/Drape - Black: Frame with black hanging fabric to create backdrop, divider, etc. Width: 6' to 10' Height: 7' to 12'
- Table Skirts: Purple table skirts. Not available for use with refreshment tables.
- Easel: Three-tiered tripod easel used to display signage.
- Clip Stand: Adjustable-height clip used to display signage.
- Telephone: Standard desk phone with single active line. Polycom phones are not available.
- Coat rack: Each coat rack has seventy-five non-removable hangers. 60"h x 25"w x 75"l
- Flags: U.S. and Washington State flags available upon request.
- Hashtag Printer: Enables online engagement during events by allowing users to print their social media photos.

### ADDITIONAL NOTES

> **Technical Support:** The HUB does not provide IT services for client provided laptops, software, equipment, or any other presentation materials.

> **Adapters:** Clients are expected to bring their own laptop adapters. The HUB has a limited number of adapters to check out on a first come, first served basis.

> **Connections:** VGA and HDMI connections cannot be used simultaneously.

\*\* **Requires Personnel**