

|  |
| --- |
| **Wells Fargo Fund Application for Registered Student Organizations** |

Applications can only be submitted by 1 of the 5 RSO Officers starting on 10/1/20 for Fall Quarter Events and 11/16/20 for Winter Quarter Events. Applications for Spring Quarter TBD. Applications must be received at least 3 weeks prior to the event. The maximum grant an RSO may receive is $500 per academic year to be used to enrich campus culture, foster student empowerment, and enhance community impact.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|       |  |       |  |       |
| Full RSO Name |  | SAO Adviser |  | Today’s Date |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|       |  |       |  |       |
| RSO Officer Name |  | UW Email |  | Phone |

|  |  |  |
| --- | --- | --- |
|       |  |       |
| Event Name |  | Type of Event (i.e. Concert, BBQ, Fair, etc.) |

|  |  |  |
| --- | --- | --- |
|       |  |       |
| Event Date(s) |  | Event Time(s) |

|  |  |  |
| --- | --- | --- |
|       |  |       |
| Event Location |  | Event Purpose/Goal |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| [ ]  Yes [ ]  No |  | [ ]  Yes [ ]  No |  |       |
| Is Event a Fundraiser? |  | Will you donate money raised to an off-campus organization(s)? |  | If Yes, Organization(s) Name(s) (Attach separate sheet for more names) **If Yes, you must also attach the** [**Charitable Fundraising Request Form**](http://depts.washington.edu/thehub/sao/rso-forms/)**.** |

|  |  |  |
| --- | --- | --- |
| [ ]  Yes [ ]  No |  | If Yes, list the organization names and itemized items on the Event Budget Planning Worksheet. |
| Will you be seeking *financial* co-sponsor(s)? |  | (See next question) |

|  |  |  |
| --- | --- | --- |
| **REQUIRED**: Have you attached the Event Budget Planning Worksheetlisting all itemized program costs requested? |  |       |
| [ ]  Yes [ ]  No |  | TOTAL Amount Requested(must not exceed $500.00) |

**Mandatory Requirements**: **Include the HUB & Wells Fargo logos (found in RSO Community) on all physical and electronic materials. Provide SAO with a physical and/or electronic copy of your program/flyer, along with quality photos from your event.**

**You must also complete the post-event survey that will be sent to you in confirmation emails.**

**I certify that I have read and will abide by the** [**policies**](http://depts.washington.edu/thehub/sao/rso-policy-guide/rso-event-funds-wells-fargo/) **for the Wells Fargo Fund for Registered Student Organizations.**

|  |  |  |
| --- | --- | --- |
|       |  |       |
| RSO Officer Name & UW Email  |  | Date |

Questions? Contact SAO: 206-543-2380 | saofunds@uw.edu | HUB 232

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SAO Use Only** |  SAO Adviser Reviewed: |        |  |  FINAL Approved Amount:  |        |
|  |  SAO Approval: |        |  |  Project Code:  |        |