
 HUSKY UNION BUILDING UNIVERSITY of WASHINGTON HUB Event & Information Services <h1>238</h1>	Department/Organization -	Event Name -	Res # -	Event Date(s) -
	A/V & Equipment Meeting Room AV (details in column below)	Setup Notes Conference Set for 20, 10 Additional Chairs		
	File Saved As 238_StandardSet	Version -	Date Updated -	

Standard Set
Conference Table, Chairs, 1 Table

Max Capacity

Conference - **20**
With 10 additional chairs along wall

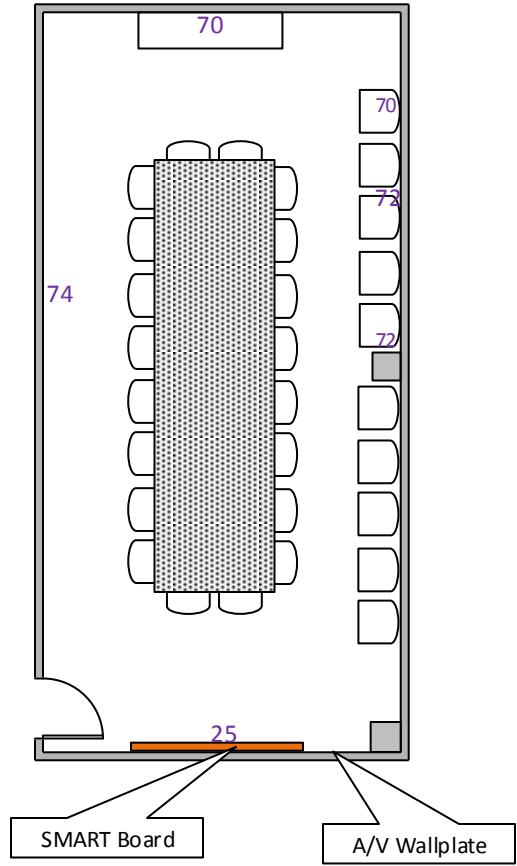
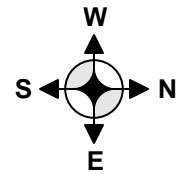
Scale
1 inch = 8 feet


Area
Square Feet
465

Meeting Room AV
SMART Board (with sound), Computer Audio Cable

Mics are not possible in small rooms

Contact
HUB Event & Information Services
Box 352230
(206)543.8191
hubres@uw.edu
<http://depts.washington.edu/thehub/>



All components of the diagrams are subject to change. Illustrated diagrams and their components are estimations only.

Additional furnishing (stacks of chairs / tables) not indicated on diagram may be present in the room at the time of your reservation

Please contact our office with any additional questions.

Please sign below and return by listed due date on your confirmation. Only first contact's signature will be accepted.

Signature: _____ Date: _____

By signing this diagram, you agree to this setup. Changes on the day of event MAY not be possible. All exits and hallways must remain clear and unblocked.